

1. Purpose of policy and guiding principles

- 1.1 Trinity Multi-Academy Trust strives to ensure that each academy in the trust is an inclusive community that welcomes and supports students with medical conditions.

The role of the Local Governing Body

- 3.6. Governors must ensure each academy is an inclusive community. It will be welcoming and supportive of students with medical conditions and provide children and young people with medical conditions with the same opportunities and access to activities (both academy-based and out-of-academy) as other students. No child will be denied admission or prevented from taking up a place in this academy because arrangements for their medical condition have not been made.
- 3.7. Governors must ensure that all relevant training is delivered to a sufficient number of staff who will have the responsibility to support children with medical conditions and they are judged to be competent to do so. This includes consideration of training more than one staff member to be responsible for students with medical conditions to cover sickness or other leave.
- 3.8. Governors are responsible for ensuring a complaints policy exists in the academy and handling any complaints, in accordance with these procedures.
- 3.9. The Local Governing Body will monitor and evaluate policies in line with statutory and best practice guidelines, feeding back to the Board of Directors with any recommendations.

The Principal is responsible for:

- 3.10. Providing relevant staff with access to information, resources and materials and the day-to-day implementation and management of this policy.
- 3.11. Appointing a member of staff to have responsibility for students with medical needs. This person and the senior leader link are shown on the front page. This nominated member of staff will liaise with parents and healthcare professionals on medical issues. They will also be responsible for co-ordinating and recording medical needs and he/she will be the primary point of contact for parents and staff.
- 3.12. Ensuring each member of the academy and health community is aware of their roles and responsibilities in maintaining and implementing an effective Medical Conditions Policy.
- 3.13. Ensuring accurate records are kept and these are maintained confidentially and in line with Data Protection legislation and the trust's Records Management Policy.
- 3.14. If necessary, facilitating the recruitment of staff for the purpose of delivering support to students, as documented in health care plans.
- 3.15. Assigning appropriate accommodation for medical treatment/care.
- 3.16. Ensuring that local procedures are developed with partner agencies, parents, students (where appropriate) and key staff.
- 3.17. Ensuring appropriate training is put in place, including emergency First Aid training and/or Paediatric First Aid training for an appropriate number of staff.
- 3.18. Ensuring that there is appropriate liaison with the school nursing service and any other relevant healthcare professionals.
- 3.19. The role of Principal is to ensure that this policy is applied consistently across their academy and to delegate to appropriate members of staff responsibilities within this policy, including informing all staff of the policy which has been adopted.

The role of the staff

- 3.20. Leaders and staff should be aware of the potential social problems that students with medical conditions may experience and use this knowledge, alongside the trust's Anti-Bullying Policy, to help prevent and deal with any concerns or issues.
- 3.21. All key staff will understand the medical conditions that affect students at their academy and receive training on the impact medical conditions can have on students.
- 3.22. All relevant staff will understand the medical conditions of students and that they may be serious and potentially adversely affect a child's quality of life and impact on their ability to learn. An academy will not penalise students for their attendance if their absences relate to a diagnosed medical condition, supported by documentation supplied by a registered practitioner.
- 3.23. Key staff will work in partnership with all relevant parties including the student (where appropriate), par] TJ ETQD.

3.29. All staff will understand their role within this policy and support the aims of this document.

Who in the academy needs to be aware of the child's condition.

9. Day trips, residential visits and sporting activities

- 9.1. Whenever possible arrangements should be made to ensure students with medical conditions can participate in trips and sporting activities. There should be enough flexibility for all children to participate according to their abilities, with any reasonable adjustments.
- 9.2. The nominated member of staff will meet with the student (where appropriate), parent, specialist nurse (where appropriate) and relevant healthcare services prior to any overnight or extended day visit, to discuss and make a plan for any extra care requirements that may be needed. This is recorded in the

Appendix 2 - Administering, storing, and disposing of medication for Trinity Academy Halifax

Allergic Reactions

These reactions can be **mild, moderate** or **severe** and in some cases life threatening - this is known as **anaphylaxis**. Prompt treatment is necessary and follow up by medical staff may be required.

It is essential **each child follows their own individual protocol** and that this is updated if any changes occur.

It is important that strict attention is paid to any allergic triggers which could cause an allergic reaction and risk of coming into co



< < insert name > > needs/carries emergency medication

Name of medication

Details of use

Needs (N)
and/or
carries (C)

Dosage

Frequency of use:

Expiry date

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Allergic symptoms can be different for individuals however, symptoms can be:

Mild symptoms which

Precautionary Measures

- 1) << insert name >> **should avoid all produc**

Employee: **[Insert name] (Fill in for each member of staff and put on file)**

Date of training

Training provided by:

Updated